



Republic of Malawi

Chikwawa Teacher Training College

INVITATION TO BID (ITB) FOR PROCUREMENT OF NON-CONSULTANCY SERVICES

1. The Ministry of Education Science and Technology (MOEST) has secured resources for procurement of non-consultancy services and intends to apply part of the funds towards the stated procurements on framework Agreements.
2. The Chairperson, internal procurement and Disposal of Assets Committee of Chikwawa Teacher Training College, now invites sealed bids from eligible and qualified bidders to participate in it.
3. Bidding will be conducted in accordance with the Open Tendering procedures contained in the Public Procurement and Disposal of Public Assets Act (2025) and its subsidiary legislations and is open to all qualified and eligible bidders.
4. A complete set of Bidding Documents (NCB) and can be collected from Chikwawa Teacher Training College in Chikwawa for the following procurements:

Item No	Description	Delivery Period	Method of Procurement	Tender #
1	Provision of Catering Services	1 Year	NCB	CKTTC/CS/2027/28/1
2	Provision of Security Services	1 Year	NCB	CKTTC/SS/2027/28/1

5. Interested eligible bidders may obtain further information from the Procurement and Disposal of Asset Unit and inspect the Bidding Document at the address given below at 10 (a) from **8:00 to 12:00 Noon and 13:00 to 16:00 Hrs Local time (Monday to Friday , except National Public holidays and weekends.**
6. A complete set of Bidding Documents in English Language may be purchased by the interested bidders upon payment of a non-refundable fee of **MK10, 000.00 each for Provision of Services for Catering and Security , this money should be deposited at National Bank of Malawi , GPF Account number : 1009520984 , and** bring a receipt for collection of bidding document from the address shown at 10 (a) below .
7. Bids must be delivered to the address given at paragraph 10(a) below by **5th November, 2026, 14:00 hours** local time. Electronic bidding will not be permitted. Bids will be opened in the presence of those interested and the bidders' representatives who may choose to attend at the address given at the paragraph 10(b) below.

8. Late Bids shall be rejected and returned to the owners unopened.
9. The College reserves the right to reject any or all bids.
10. Address for inspection, purchase and submission of bidding documents and opening of bids:
 - (a) Address for Inspection, Purchase and submission of bids:
Tender Box situated at:
Chikwawa Teacher Training College, Porters Lodge, CHIKWAWA.
 - (b) Address for Opening of Bids
The Conference Room
Chikwawa Teacher Training College
CHIKWAWA

Signed

The Chairperson

Internal Procurement and Disposal of Assets Committee

Chikwawa Teacher Training College

P.O.Box 125, CHIKWAWA